



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SIDHARTH GOVT. COLLEGE NADAUN

- Name of the Head of the institution **Dr. Satinder Kumar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01972232688**
- Mobile No: **9418530308**
- Registered e-mail **gcnadaun@gmail.com**
- Alternate e-mail **iqac.gcnadaun@gmail.com**
- Address **Village & Post Office Bharmoti,
Tehsil Nadaun, Dist. Hamirpur, HP**
- City/Town **Nadaun**
- State/UT **Himachal Pradesh**
- Pin Code **177033**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Himachal Pradesh University,
Shimla- 171005**
- Name of the IQAC Coordinator **B K Juneja**
- Phone No. **01972232688**
- Alternate phone No. **9418350044**
- Mobile **9805093452**
- IQAC e-mail address **gcnadaun@gmail.com**
- Alternate e-mail address **iqac.gcnadaun@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2023-04/1682656411437.pdf>

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2023-04/1682656641706.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.45	2014	24/09/2014	23/09/2019

6.Date of Establishment of IQAC

01/06/2011

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	0

**8.Whether composition of IQAC as per latest
NAAC guidelines**

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Arrangement of Google form for on-line admissions • Arrangement of on-line classes • Time table for on-line classes • Strict compliance of SOPs issued by the govt. • Sanitization of the campus • Arrangement of Google form for on-line admission • Arrangement of n-line classes • Strict compliance of SOPs issued by the govt. • Sanitization of the campus • Time table for on-line classes • Arrangement of Google form for on-line admission • Arrangement of n-line classes • Strict compliance of SOPs issued by the govt. • Sanitization of the campus • Time table for on-line classes

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Arrangement of google form for admissions	Admissions were successfully held for the session 2020-21
Keeping in view the COVID-19 pandemic, SOPs were to be observed	Whole campus was sanitized
Online classes were to be taken as per govt. guidelines	On-line classes by all the faculty members were taken
As per govt instructions, campus was notified as a isolation Centre	All facilities were provided by the college administration

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Type of Institution	Co-education
• Location	Rural
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• Name of the IQAC Coordinator	B K Juneja				
• Phone No.	01972232688				
• Alternate phone No.	9418350044				
• Mobile	9805093452				
• IQAC e-mail address	gcnadaun@gmail.com				
• Alternate e-mail address	iqac.gcnadaun@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2023-04/1682656411437.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2023-04/1682656641706.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.45	2014	24/09/2014	23/09/2019
6.Date of Establishment of IQAC			01/06/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
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As per govt instructions, campus was notified as a isolation Centre	All facilities were provided by the college administration	
13. Whether the AQAR was placed before	No	

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	11/07/2022
15. Multidisciplinary / interdisciplinary	
<p>Our institution is affiliated with H.P.U. Shimla. It follows the curriculum designed by affiliating university. As the university is expected to roll out the curriculum with a multidisciplinary approach from the next academic session, we have prepared ourselves to adopt that by:-</p> <p>1. CBCS system with multidisciplinary approach was adopted by H.P.U. Shimla from academic session 2013-14. Though it met a very little success due to lack of prior-preparedness to embrace it. At present, our system is already aware about the challenges to be faced after re-adopting this system; there is no doubt about its successful implementation.</p> <p>2. In our institution, teachers have been asked to attend Faculty Development Courses/Conferences /Seminars/ Workshops etc related to NEP so that they can update their knowledge about various aspects of NEP.</p>	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
<p>Skill-related professional programmes like BBA/ BCA are offered by our institution. The students in all other UG programmes need to study four Skill Enhancement Courses (SEC courses) related to their major subjects. The college has planned to offer short-term courses in near future. Efforts are being made to make this plan a reality as soon as possible.</p>	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
<p>The entire faculty of the college is already fully prepared and capable of delivering their course contents in English as well Hindi. In our state Himachal Pradesh, there is no possibility of adopting any other vernacular language for teaching. In Arts (humanities) and Commerce streams, all courses at present are taught in English as well as in Hindi. In general, in all subjects for a better understanding of lecture content, our teachers adopt the bilingual mode. For science subjects, there is no choice of language at present, if language choice is provided by the university in the future for sciences also, our faculty is fully prepared and capable of delivering course content in Hindi medium in science subjects also.</p>
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Nil
20.Distance education/online education:
<p>Our institution has infrastructure for online teaching built during the Covid-19 crisis and already running professional courses in offline mode, though we are capable enough to start vocational courses in online mode whenever affiliating University frames a policy and permits the institution to run courses in ODL mode. The post-Covid institution has been offering courses in offline mode only as per normal norms. The institution is registered as an examination centre for distance learning courses offered by HPU. As already said the institution also runs an IGNOU study centre. ICT tools and resources are regularly being used in the teaching/ learning process by teachers.</p>

Extended Profile

1.Programme

1.1

05

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **2196**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **426**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **337**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **34**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **34**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 05

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2196

Number of students during the year

File Description	Documents
Data Template	View File

2.2 426

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 337

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	34
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	58,93,866
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery through a well planned and documented process is assured by the Institution. The college has implemented the CBCS system in all programs as per H.P university guidelines to which it is affiliated. Well planned and executed techniques are followed by the college for effective teaching. Faculty members send their suggestions for to the Board of studies for framing of syllabi. Through the prospectus designed by the prospectus and admission committees in consultation with IQAC the details of programs of UG classes are provided. At the commencement of the academic session after due consideration with IQAC, Academic monitors, HODs and society in charges, the college calendar and schedule of classes are prepared and uploaded on the college website. The college prepared an online plan for a continual curriculum delivery for student center learning due to Covid-19. Conduction of various activities like assignments, group discussions, webinars, power point presentations, special lectures etc. and online classes to

supplement the learning abilities of the students. Faculty members plan interactive lectures update and enhance their knowledge by attending FDPs, workshops and webinars. Valuable inputs to achieve academic excellence are provided by a comprehensive feedback mechanism.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hpuniv.ac.in/syllabus.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows H.P. University schedule for teaching, examinations, vacations and other activities as it is affiliated to it. With the commencement of each academic year, the HODs meet with the faculty members for the distribution of work load and to prepare the academic calendars of their respective departments for the activities to be conducted during the academic session. Efficient implementation of curriculum is facilitated and the learning outcomes of the students at regular intervals are assessed. Information regarding CCA, mid-term tests, end-term examination, practical exams and marking pattern through notice boards, college website and prospectus, during the orientation programs and during classes is provided to students from time to time. Internal assessments are given to students on the bases of their attendance -5 marks, class tests, assignments, quiz, projects, and group discussions etc. - 10 marks, organized on particular dates about which they are informed beforehand. For improvement and betterment the students are shown evaluated answer sheets. Internal assessment records are displayed before uploading them on the university portal to avoid any errors or grievances.

Due to the Covid-19 Pandemic, the Academic Calendar for the 2020-21 session was revised and extended and the first- and second year students were promoted on the basis of their internal assessment and previous year performance. However, for the final year students the examinations were conducted following COVID SOPs keeping in view the student progression to different institutions of higher education.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**NIL**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**NIL****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****NIL**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum prescribed by the University consists of various Electives, Generic and Ability Enhancement Compulsory Courses (AECC) which are offered by the departments of Commerce, Political Science, Economics, Geography, English, Sociology and Public Administration. The courses impart knowledge on gender equality, ethics, human values and environment sustainability. Values and ethics included in professional courses and UG classes ensure character building, personality and spiritual development of the students. The Various interactive activities like Swachhta Pakhwada, skit, awareness rallies and campaigns on plastic hazard and waste segregation and management to promote environment consciousness amongst students are conducted by NSS,

Red Ribbon Club, Eco Club and R and R units. Tree plantation Drive to encourage the students to contribute towards the environment and different national and International Days are celebrated. Gender sensitization Committee and Women Cell of the institution aware the students by organizing different activities. Moreover positive attitude and humanitarian values are instilled in the students by organizing other co-curricular activities along with seminars and webinars on social comportment, celebration of important days.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

84

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://igwing.s3.ap-south-1.amazonaws.com/www/results/2022-07/1659159604134.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4200

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1366

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students are oriented in the zero weeks after admissions wherein the academic calendar and choice of subjects floated as per the regulations of H.P University Shimla are discussed. There is the provision of continuous

comprehensive distribution assessment which includes marks distribution for Attendance /Assignments and Midterms. Class tests and unit tests are conducted to evaluate the performance of students. Student-centric learning through assignments, projects, and seminars is promoted.

For slow learners tutorial classes are organized in which all the important points are again explained. Unit-wise assignments are given to the students, keeping in view the previous university papers and concerned questions from the unit. The students are also given one chance after the first unit test to change their subject of major/minor if they find it difficult to comprehend. Effective links of Youtube lectures are also shared

with students on Whatsapp groups for better understanding.

For Advance Learners Group discussions, talks from eminent resource persons are invited. Seminars and Conferences are also organized by the Career Counseling and Guidance cell of the college.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2196	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college ensures to make learning more students centric. To inculcate critical thinking and facilitate participative learning among the student various events and activities are organized by the college like seminars, talks, group discussions, slogan writing competitions, debate and declamations, classroom discussions, Audiovisual presentations, quiz competitions, field visits, etc. This is nurtured with the participation of students in various activities of student societies like NSS, NCC, Rover and Ranger, Eco-clubs, and Red-Ribbon Club. Various groups of students have been actively participating in Anti-Drug Campaign and gender sensitization and e-waste and environmental pollution awareness camps.

Continuation evaluation is maintained by conducting tests after the completion of every unit. Valued answer scripts are returned to students with suggestions to improve. Feedback from students is invited now and then. Student grievances are addressed promptly. Besides this, the departments, college libraries, and

various laboratories are kept updated for the effective learning of students. The college thus takes pride in constantly striving for the accomplishment of this goal with the support and dedication of faculty members and students.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the testing times of Covid-19, the ICT tools especially online classes through zoom, google meet and google classroom proved very handy and helpful. Google Classrooms were very effective in giving assignments and sharing material. 50% of the syllabus was covered online through classes on zoom and google meet. Whatsappgroups of students were made to share information and material. Effective you

tube links related to the syllabus were surfed and shared with the students.

Apart from this, the college uses modern multi-media teaching aids like ceiling-mounted LED Projectors and CD-ROMS and computer systems are usually employed in IT Laboratory for classroom instructions. The college has three well-equipped conference halls with projectors where the teachers use transparencies, PowerPoint presentations, and educational CDs and create a rich learning environment for students. The college provides internet access to staff and students through its central computer lab, where the students can access the internet for educational purposes. The faculty and the students keep pace with recent developments in their disciplines by reading the latest reference books, journals, periodicals; web-based learning resources, internet browsing, and interactions

with experts. Faculty members also keep themselves updated by attending refresher courses and Workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://igwing.s3.ap-south-1.amazonaws.com/www/results/2022-07/1659161069459.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

124

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is awarded to the students as per the university criteria. Thirty marks are reserved for CCA. 15 marks are awarded on the basis of the Mid-Term Test, 10 Marks for assignments, seminars and related activities and 5 marks for classroom attendance. The students are shown the answer sheets of class tests and Mid -Term after evaluation with suggestions to improve. Class performance and assignments marks are also told to the students, thereby making the mechanism transparent and robust

Due to the outbreak of Covid-19 pandemic, the time table was reframed and the students were called for two days in a week wherein all their queries were addressed offline. Assignments were sent on Google classrooms; however, Midterm exams were conducted offline in the month of December 2020 by following all guidelines of covid appropriate behavior. Apart from final year

students, the students of first and second year were promoted on the basis of internal CCA as per the directions and guidelines of the H.P. University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well structured, transparent, time-bound and efficient Internal Examination Grievance Cell. The cell follows the guidelines of the affiliated university mutatis mutandis for conducting internal examination and redressing grievances. Student grievances are addressed at various levels both in person and through online suggestion/complaint. The House exam / Mid Term examination committee is constituted every year which manages the conduct of these examinations. The students, if any, who could not appear in the examination due to any unavoidable circumstances, are again given one chance to appear by taking retest by following proper date sheet. Feedback and suggestions from students are invited now and then.

The answer sheets after evaluation are shown to the concerned students in the stipulated time and the queries and doubts are addressed in the class by the concerned faculty. Besides this, for any other grievance, the students have to submit an application duly stating the grievance to the coordinator of house examination committee. The coordinator after consultation with the chair and faculty concerned try to resolve the grievance effectively in stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers keep themselves abreast with the programmes and course

outcomes. Students are also offered this information during the admission process. Besides all this information is readily available in the college prospectus and official website.

Students are encouraged to take informed decision about the choice of their programme during the introductory classes and some of the students even change their programmes based on the current knowledge about the course outcomes of the programmes offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC of the college has designed a specific and systematic methodology for the assessment of outcome attainment levels. The Outcome attainment levels are categorized into five sub-levels as defined in the annexures 1, 2 and 3. The assessment of the attainment of course outcomes is supplemented by the comprehensive continuous internal evaluation system which includes assignments given to students, ICT enabled seminars and presentations, individual/ group projects followed by viva voce on the project completed. Apart from this the course outcomes are also evaluated in the term end theory and practical examinations.

The IQAC reviews POs and COs on a regular basis through documents of assessment of attainment of programme & course outcomes and lesson plans submitted by each faculty member. The focus of the POs and COs have been maintained even when the classes have transited to the online mode in the pandemic time.

Course/Programme Outcome Attainment Level Criteria Attainment of Course/Programme Outcomes Attainment Level Attainment Level

(Students scoring greater or equal to 60 Marks or CGPA greater than or equal to 'A') Less than 40% of students 0 Poor 40% of students 1 Low 50% of students 2 Moderate 60% of students 3 High 70% or greater than 70% of students 4 Very High

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.hpuniv.ac.in/content/syllabus.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

387

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<chrome-extension://efaidnbmnnnibpcajpcgqlclefindmkaj/https://iqwinq.s3.ap-south-1.amazonaws.com/www/results/2022-07/1659159604134.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Organize One day Camp & Cleanliness drive in the campus by NSS on 10 July, 2020
2. Mask making and Mask Distribution activity organized by the NSS volunteers on August- September 2020 and distributes these masks amongs the students and locality.
3. Celebration of Constitution day by NSS , R&R and Other studentsVolunteers on 26th November 2020 to aware the students about the Preamble of the Constitution and objective like Justice, Equality, Liberty and Fraternity.
4. Celebration of Road Safety Month from 17th January to 18th February'2021 (Jointly Organized by NSS, R&R and NCC units of the college) and aware the students and local community

by organizing Rallies related to Road safety measures , also organise lecture by Traffic police officer to the students .

5. Awareness Rally on Road Safety organised by NSS/NCC/R&R : 12th February 2021 organize Rally related to Road safety measures.

6. Celebration of women's Day Organised by NSS NSS & Women Redressal Cell: 8th March, 2021

7. NSS Seven days Special Camp 19th March to 25th March 2021 (Report Attached Uploaded)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a government college, the Public Works Department (PWD) maintains the building of the college as and when the need arises. College creates the infrastructure according to the syllabus and as when revised. To keep acceleration with the academic development, the college keeps on developing its infrastructure through financial assistance from HP Government, UGC, PTA, HEIS and RUSA. The policy of the college for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the Advisory Committee in consultation with the Building Committee, Purchase Committee and The PTA and HEIS. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and by using the grants received by the college as per the requirements in the interest of students. College campus has been monitored by the authority regularly. The campus area is 5.44 acres. There are 18 classrooms, 11 laboratories, one seminar hall and one room with LCD facilities. There are 3305 Textbooks and 4003 reference books, 02 journals and 16 newspapers and 18 magazines in the library. There are 80 computers and two computer labs in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides environment to the student teachers where not only the academic growth of the student teachers becomes possible but also their cultural, social, intellectual, moral and professional growth is enhanced. Students acquire intellectual skills, get emotional satisfaction, aim at self renewal and become deeply concerned with work motivation and ethics. The faculty serves as a guiding force for the students. Various cultural activities viz. dance items, songs items, literary items, art and craft activities are organized by the college from time to time for promoting cultural awareness among the students. Besides this, students also participate in university and inter university level youth festival. Related to sports and games various sports activities are undertaken by the college which helps in maintaining physical and mental health and promoting competitive spirit among the students. The college has NSS & NCC department for fostering social and civic values among the students. For this important national and international days and festivals are celebrated. Various inter house and inter college competitions are also organized so that a sense of competition can be fostered among the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3803612

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software Soul 2.0

Nature of Automation Partially

Version 2.0

Year of Automation 2010-11

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
624754

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year
30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi

Band width increased to 512 Kbps to 2 Mbps.....

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**3535828**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. For the maintenance and utilization of physical academic and support facilities, the established system has been evolved at the two levels, one is at management level and other is at college level. The college has adequate number of well equipped classrooms for U.G (B.Sc, B.A, B.Com, BBA, and BCA & Add-on-Courses), science laboratories, computer Labs, Canteen. College has rich library with capacity of 3305 textbooks and 4617 reference books, more than 36 journals, 45 magazines. The Library have effective and eco-friendly operations, cataloguing, open book self systems and moreover qualified librarian and assistant librarian are there to assist students. Library has an advisory committee. Meetings are held for improving functioning of library from time to time. The College has N.S.S. room, NCC room, Sports room, curriculum lab, staffroom, teaching learning resource centre and separate parking area, drinking water facility, administrative block, Faculty rooms, examination centre and collaborative Learning Room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and**E. none of the above**

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
nil	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)**nil**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This institution follows its vision and mission to serve better and provide necessary education facilities for the welfare of students. The governance of the college follows its vision and the mission to empower students of this college in their respective fields. This institution provides quality education to the students irrespective of their caste, creed, religion and socio-economic status to uplift our society. Institution also maintains excellent academic standards through innovation and effective teaching learning methods in a joyful environment. The governance of the institution moulds the student as a golden citizen and to create a teaching-learner friendly environment to make learning a joyful and fruitful experience. Institution also fosters scientific skills and academic excellence in this rural area for the overall development of the students. The grievances of the students are represented in the appropriate committees and resolved through the respective committees. This institute organizes seminars, workshops and interactive forums for the welfare of students. The institution's mission is to grow into a centre of academic excellence while maintaining its regional routes. The college annual committees are constituted to ensure the operational administrative functionalities of the college, ensure that the committees address any issues by the stakeholders and also aim for the improvements under the provision of the respective committee.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This institution follows the academic calendar provided by the higher education department and Himachal Pradesh University Shimla which describes about admission, internal assessment, extracurricular activities and its analysis. Faculty members (teaching and non-teaching) are actively engaged to look up the functionality as well as the effectiveness of these processes. The admission committees are formed at the beginning of each academic session to regulate admissions to different streams. The applicants deposit their application forms with the admission committees within a stipulated time period laid down by the affiliating university HPU/HP higher education. These applications

forms are duly scrutinized by the committees to verify that the applicants fulfil the basic eligibility criteria for admission to the college. The application is further scrutinized by a committee of senior faculty members before approval by the concerned Principal. The process of internal examination is also conducted in a decentralized manner for the internal assessment. The question papers for the same are submitted by the concerned subject teachers within a stipulated time period. Teachers are put on invigilation duty during the conduct of internal examination. The same decentralized and participative mode of governance is also adopted with regards to other dealings of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is connected with Himachal Pradesh University, Shimla, and follows the university's curriculum and syllabi. To enhance the curriculum, the institution hosts guest lectures, seminars, industry visits, and numerous training programmes. In the institute, there are enough infrastructural amenities. The service commission appoints the highly competent faculty members. The laboratories are well-equipped with the most up-to-date instruments and software as specified in the curricula. Through enrichment classes, faculty members are able to improve their skills and expertise in current trends. Faculty members are encouraged to continue their education. Faculty members are encouraged to adopt new teaching methods through ICT tools. During COVID19 pandemic online teaching classes have been conducted through Google meet, Zoom, Teachmint applications. The college has both wired and wireless internet connectivity for quick access to online resources. Faculty members are encouraged to submit their findings to a variety of national and international journals and conferences. Faculty members are encouraged to attend research-oriented seminars, workshops, conferences, and other events by the college by offering special on-duty leave. Faculty members are encouraged to undertake Ph.D. programmes at reputable universities. Research-oriented books and other materials are available at the college central

library. The Institution is governed by Principal along with IQAC, Staff Council, College Advisory board which implement the strategic plan, ensures deployment and assesses the deliverables from time to time. The Governing body has a realistic approach in understanding the strengths, weaknesses, opportunities and challenges of the Institution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Teachers are recruited by the Himachal Pradesh Public Service Commission after Qualifying a screening test and interview. Teachers are sent to attend the different orientation programmes, refresher courses (inter-disciplinary and intra-disciplinary), seminars, workshops, FDPs, conferences, and other events in order to enrich their knowledge and enhance their desired abilities and skills. On duty leave is available for higher education, enrichment courses, seminars, conferences, and workshops. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities. As directed by the government, support staff is encouraged to take part indifferent developmental programmes such as Software training, Service and financial rules training, Election duties and in all social and awareness activities. Under the administration of Principal various Committees are formed which include IQAC, Anti-Ragging and Discipline Committee, Scholarship Committee, House Examination Committee, Student Redressal Committee, Canteen Committee, Campus Beautification Committee, College Magazine Committee, Sports Committee, Bus Pass and University form attestation committee, CSCA Election/nomination, UGC Committee, Educational Tours Library Committee, Time table committee, Red Cross/Red Ribbon/Disaster Management Committee, Refreshment Committee, Technical Committee. Different Cells are well thought-out to look after Co - curricular activities. The cells functioning are controlled by the Principal.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Old Pension Scheme (OPS), GPF, Gratuity, earned leaves encashment and New Pension Scheme (NPS) is applicable to the employees' appointed after 2003.

LTC, TA, Medical Reimbursement, Medical leave, paternity and maternity leaves,

GIS, Personal Accidental insurance scheme, Medical Insurance,

Life Insurance.

Government accommodation.

Non-teaching

Old Pension Scheme (OPS), GPF, Gratuity, earned leaves encashment, and New Pension Scheme (NPS) is applicable to the employees' appointed after 2003.

LTC, Travel grant, Medical Reimbursement, Medical leave, paternity and maternity leaves,

GIS, Personal Accidental insurance scheme, Medical Insurance, Life Insurance.

Government accommodation.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff are promoted in accordance with Career Advancement Scheme laid down by UGC. Teachers are sent to attend the different orientation programmes, refresher courses (inter-disciplinary and intra-disciplinary), seminars, workshops, FDPs, conferences, and other events in order to enrich their knowledge and enhance their desired abilities and skills. The institution offers a variety of enrichment programmes for teaching and non-teaching staff employees to improve their technological skills. Medical leave is available for professors and staff employees depending on their needs. On duty leave is available for higher education, enrichment courses, seminars, conferences, and workshops. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance. Teaching and non-teaching staff's performance is evaluated through Performance Appraisal System of UGC and related API (Academic Performance Indicators). Necessary form designed by the Higher Education Dept of HP for undertaking the exercise of performance evaluation are circulated to all the employees for submitting their self-evaluation along with supporting documents wherever applicable.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The authorised Chartered Accountant (CA) assigned by the HEIS of the institution conducts the internal audit of expenditure every year. At the end of each financial year, the state's Auditor General (AG) conducts an external audit of expenditures every year. Fees and Funds audit is carried out by the State Audit Team deputed by the Directorate of Higher Education, H.P. Government every year.

Audit Type

External

Internal

Yes/No

Agency

Yes/No

Authority

Academic

Yes

IQAC

Yes

Institutional Committee

Administrative

Yes

H.P. AG Department and Directorate of Higher Education

Yes

Head of Institution

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains and follows a well planned process for the mobilization of funds and resources. The process involves various committees of the institute as well as the Department Heads and office staff. Institute has designed some specific rules for the fund usage and resource utilization. Sponsorships are sought from individuals and corporate for cultural events and fests. Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators. The college infrastructure is utilized as an examination centre for Government examinations/University Examinations. Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds. The grants received by the college are also audited by certified auditors. The quotations

are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc. The entire process of the procurement of the material is monitored by the IQAC, purchase committee and principal. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning.

IQAC had a special task cut out in view of the Covid19 pandemic during the year, 2020-21. As per government instruction this institution was notified isolation centre. IQAC provided all facilities for isolated people.

Unprecedented circumstances demanded creative solutions and planning for the year that brought to the fore a need to shift all activity online. Teachers and non teaching staff had to be encouraged to overcome their resistance to technology so that the instructional and assessment processes could be shifted online. IQAC recommended Google form for admission process.

The staff was trained during the first week of the session in the creation and use of e-content. Teachers were shown how to use various software and platforms like Google classroom to interact with students. From devising strategies to improve the teaching-learning process through increased use of ICT (smart classrooms). Promoting use of Google Classroom and Google meet in the time of Covid. Online classes were promoted and taken during the whole academic year.

Sanitation, temperature scanning and distancing committee was

constituted by the IQAC to follow the covid protocol. SOP was strictly followed by the college and College campus was sanitized regularly.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Plan of Action:-

1. IQAC finalised individual time table for online classes.
2. Preparation of academic and co-curricular activities for the whole year.
3. Constituted Annual committee.
4. Recommendation and motivation of faculties to attend the orientation course, refresher course and research project.
5. Covid specific protocol to be initiated.

Outcomes:-

1. Classes continued online even when colleges were closed during lockdown.
2. Vaccination Drive organised in the college for students and others.
3. Teachers put on duty to ensure Covid appropriate behaviour in the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
NIL	
File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NIL

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

E. None of the above

5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nil

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NIL

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence

E. None of the above

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NIL

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. OFFERING HELP IN THE TESTING TIMES OF COVID-19 UPSURGE

Awareness programmes: In purview of sudden emergence of the novel coronavirus as a worldwide pandemic, college administration took up several activities ranging from making of masks, their distribution among masses, awareness programmes regarding social distancing, Aarogya Setu App and diversified

covid-19 myths plus facts, proper sanitization of campus and surrounding areas, setting up of even a quarantine centre in the campus itself. Volunteers of NSS, R&R and especially of newly constituted NCC unit contributed selflessly in this hour of need. The nearby villages were specifically targeted for the adequate awakening of general public. College administration also organized a vaccination camp for the students and staff

2. ENVIRONMENT CONSCIOUSNESS

Awareness Campaigns: To raise awareness among students and masses at large, rallies and other events are a regular feature in the college. Different units and clubs of the college contribute in making not only the campus clean and green but also spread awareness in nearby areas about the importance of environment in our lives. Though this testing time of Covid-19 pandemic saw a slight drop in carrying out the different activities as compared to yesteryears, yet the student volunteers made their presence felt by participating wholeheartedly.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS

Girl students constitute a major chunk of the total student strength, thus catering to their needs in terms of their safety, is of the prime importance. Psychological counselling of girl students on women specific issues so that they learn problem solving skills and become independent entities. Different government officials and social activists are also involved to enlighten these students regarding human rights, along with their fundamental freedom for equal rights and opportunities. Debates, discussions, seminars on eve-teasing, ragging and other social evils are organized for gender sensitization which contribute largely in the favour of creation of harmony in

family and society.

During lockdown, to ensure safety of both teachers and students, various online teaching platforms were opted for. Every student related activity and other awareness programmes also took place via both online and offline media as per the need of the hour during this special session of 2020-21.

Even a webinar on getting adept to this new method of teaching-learning via online media was organized in the college in the month of November in 2020 itself.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nil