YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SIDHARTH GOVT. COLLEGE NADAUN
• Name of the Head of the institution	DR. ANIL KUMAR GAUTAM
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01972232688
• Mobile No:	9418125351
• Registered e-mail	gcnadaun@gmail.com
• Alternate e-mail	iqac.gcnadaun@gmail.com
• Address	Village & Post Office Bharmoti, Tehsil Nadaun, Dist. Hamirpur
• City/Town	Nadaun
• State/UT	Himachal pradesh
• Pin Code	177033
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Himachal Pradesh University, Shimla**
• Name of the IQAC Coordinator	**B K Juneja**
• Phone No.	**01972232688**
• Alternate phone No.	**01972232688**
• Mobile	**9418350044**
• IQAC e-mail address	**iqac.gcnadaun@gmail.com**
• Alternate e-mail address	**gcnadaun@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2024-02/1708504707580.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://iqwing.s3.ap-south-1.amazonaws.com/www/results/2024-02/1708581534880.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.45**	**2014**	**24/09/2014**	**23/09/2019**

6.Date of Establishment of IQAC	**01/06/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**RUSA**	**central/State government**	**2021**	**10000000**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Arrangement of Google form for on-line admissions
Strict compliance of SOPs issued by the govt.
IQAC recommended that Seminar/ Workshop/ Conference should be organized
Time table for on-line/offline classes
Sanitization of the campus

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Efforts will be made to purchase the required books for the library.	New books as per the demands of different departments have been purchased in the library.
To improve the computer-student ratio efforts will be made to purchase more computers for the students in the IT lab and for the e-library.	New Computers have been purchased.
The NCC, NSS, Rovers and Rangers units of the institution will organise a series of activities in the college.	activities were organized in the college by different clubs and societies and by NSS, Rovers & Rangers and NCC.

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	05/03/2022

15.Multidisciplinary / interdisciplinary

Our institution is affiliated with H.P.U. Shimla. It follows the curriculum designed by affiliating university. As the university is expected to roll out the curriculum with a multidisciplinary approach from the next academic session, we have prepared ourselves to adopt that by:-

1. CBCS system with multidisciplinary approach was adopted by H.P.U. Shimla from academic session 2013-14. Though it met a very little success due to lack of prior-preparedness to embrace it. At present, our system is already aware about the challenges to be faced after re-adopting this system; there is no doubt about its successful implementation.

2. In our institution, teachers have been asked to attend Faculty Development Courses/Conferences /Seminars/ Workshops etc related to NEP so that they can update their knowledge about various aspects of NEP.

3. After adoption of multidisciplinary courses, we need more classrooms and infrastructure.

4. As more teachers will be required in the institution after the implementation of multidisciplinary programmes, we have already put our demand with the Directorate of Higher Education, Govt. of Himachal Pradesh.

16.Academic bank of credits (ABC):

Our college does not award any academic certificates on its own. All degrees, diplomas, or other certificates are awarded by H.P.U. Shimla. We are waiting for the directions in this regard from H.P.U. Shimla. We will put all efforts to meet the requirements of the Academic Bank of Credits if the affiliated colleges are assigned any task related to it.

17.Skill development:

Skill-related professional programmes like BBA/ BCA are offered by our institution. The students in all other UG programmes need to study four Skill Enhancement Courses (SEC courses) related to their major subjects. The college has planned to offer short-term courses in near future. Efforts are being made to make this plan a reality as soon as possible.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Delineate the strategy and details regarding the integration of the Indian Knowledge System (teaching in Indian Language, and culture, etc,) into the curriculum using both offline and online courses.

Sanskrit as a subject is already being taught in college. The curriculum of the subject of Music (instrumental as well as vocal) includes folk and classical parts. In Sanskrit, some courses are there which are based upon IKS .

1. What are the institution's plans to train its faculties to provide classroom delivery in bilingual mode (English and vernacular)? Provide the details.

The entire faculty of the college is already fully prepared and capable of delivering their course contents in English as well Hindi. In our state Himachal Pradesh, there is no possibility of adopting any other vernacular language for teaching.

1. Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

In Arts (humanities) and Commerce streams, all courses at present are taught in English as well as in Hindi. In general, in all subjects for a better understanding of lecture content, our teachers adopt the bilingual mode. For science subjects, there is no choice of language at present, if language choice is provided by the university in the future for sciences also, our faculty is fully prepared and capable of delivering course content in Hindi medium in science subjects also.

1. Describe the efforts of the institution to preserve and promote the following:

Indian languages (Sanskrit, Pali, Prakrit and classical, tribal, and endangered, etc.)

1. Sanskrit is taught as a humanities subject in the college. One course of Sanskrit is compulsorily taught to Science and Commerce students also under AECC (Ability Enhancement Compulsory Courses)

ii) Indian ancient traditional knowledge The institution is directly not involved in designing the curriculum. In some of the subjects like Sanskrit some courses like etc are taught. Till recent times in the subject of Economics, a course Kautilya's Arthshastra was also a part of the syllabus. iii) In subjects of music, classical music is a part of the curriculum. We are focussing on the preservation of our traditional culture like folk songs, and folk dance through training students in these fields as a part of extracurricular activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Being an affiliated college of H.P.U Shimla we follow curricula designed by the H.P. University Shimla. At our end, we try our best to achieve the objectives of the curricula designed by the university. We deliver the course contents through the methodologies best suited for a particular programme or course. In our college, several activities are organised according to the objectives of learning outcomes of the course like seminars, workshops, talks by industry people, visits to research labs, field visits to industrial establishments, on job training, internship, or live projects.

20.Distance education/online education:

Our institution has infrastructure for online teaching built during the Covid-19 crisis and already running professional courses in offline mode, though we are capable enough to start vocational courses in online mode whenever affiliating University frames a policy and permits the institution to run courses in ODL mode. The post-Covid institution has been offering courses in offline mode only as per normal norms. The institution is registered as an examination centre for distance learning courses offered by HPU. As already said the institution also runs an IGNOU study centre. ICT tools and resources are regularly being used in the teaching/ learning process by teachers.

Teachers of our college guide students about various online open course options like Swayam courses, to enrich their academic profile by learning from these platforms. Though there is no such policy that mandates students for completing courses online. Teachers create their own teaching material by using ICT tools and share it with students, and discussion on the topics is made in the classrooms. Students are motivated to share their ideas. Students are motivated to join add-on courses in the subjects of their interest.

Extended Profile

1.Programme

1.1   **5**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2770**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **426**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **935**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **36**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **36**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	5

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2770

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	426

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	935

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	36

File Description	Documents
Data Template	View File

3.2	36
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	17
Total number of Classrooms and Seminar halls	

4.2	14771355
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	96
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery through a well planned and documented process is assured by the Institution. The college has implemented the CBCS system in all programs as per H.P university guidelines to which it is affiliated. Well planned and executed techniques are followed by the college for effective teaching. Faculty members send their suggestions for to the Board of studies for framing of syllabi. Through the prospectus designed by the prospectus and admission committees in consultation with IQAC the details of programs of UG classes are provided. At the commencement of the academic session after due consideration with IQAC, Academic monitors, HODs and society in charges, the college calendar and schedule of classes are prepared and uploaded on the college website.

The college prepared an online plan for a continual curriculum

delivery for student center learning due to Covid-19. Conduction of various activities like assignments, group discussions, webinars, power point presentations, special lectures etc. and online classes to supplement the learning abilities of the students.

Faculty members plan interactive lectures update and enhance their knowledge by attending FDPs, workshops and webinars. Valuable inputs to achieve academic excellence are provided by a comprehensive feedback mechanism.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows H.P. University schedule for teaching, examinations, vacations and other activities as it is affiliated to it. With the commencement of each academic year, the HODs meet with the faculty members for the distribution of work load and to prepare the academic calendars of their respective departments for the activities to be conducted during the academic session. Efficient implementation of curriculum is facilitated and the learning outcomes of the students at regular intervals are assessed.

Information regarding CCA, mid-term tests, end-term examination, practical exams and marking pattern through notice boards, college website and prospectus, during the orientation programs and during classes is provided to students from time to time. Internal assessments are given to students on the bases of their attendance -5 marks, class tests, assignments, quiz, projects, and group discussions etc. - 10 marks, organized on particular dates about which they are informed forehand. For improvement and betterment the students are shown evaluated answer sheets. Internal assessment records are displayed before uploading them on the university portal to avoid any errors or grievances.Due to Covid 19 the college was following the guidelines issued by state government and central government from time to time.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

240

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

240

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

nil

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[https://www.pdffiller.com/jsfiller-desk14/ ?flat_pdf_quality=low&requestHash=0ed7502c d4c4cd701bce3cb6d3706bc987f3299f606ed18868 ce9559495f5b91&projectId=1457131110&loader =tips&PAGE_REARRANGE_V2_MVP=true&richTextF ormatting=true&isPageRearrangeV2MVP=true&j sf-page-rearrange-v2=true&LATEST_PDFJS=tru e&jsf-document-scroll-zoom=true&jsf-redesi gn-full=true&act-notary-pro-integration=fa lse&routeId=d148c0fbf988fede26681d33c05a46 15#e752c29bb04a441db2d16eaa8f120262](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

4200

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1211

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of students by taking class tests, and by organizing quizzes, debates, and declamations. Assignments are given to students on the topics covered in their syllabus and interactive presentation classes are also arranged from time to time. The performance of students in the mid-term examination and class tests which are a part of the internal assessment also help in understanding the students' level of comprehension of the subject. ? For slow learners and also to clarify doubts tutorial classes are organized in which all the important points are again explained. Personal, academic, and social counseling and the provision of notes/course material are also adopted. Participation of students in Group discussions, presentations, and debates is encouraged. ? Feedbacks from students are also invited and accordingly, strategies are adopted to strengthen their learning process. ? The institution takes utmost care to organize special remedial and tutorial classes for slow learners and advanced learners' special programs under the Carrier Guidance Cell, expert talks on various trending issues are arranged by inviting learned Resource persons, and the students are also motivated to present papers/ presentations in the National and international conferences arranged in the college now and then.

File Description	Documents
Link for additional Information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2770	**36**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college ensures to make learning more student-centric. To inculcate critical thinking and to facilitate participative learning among the students various events and activities are organized by the college like seminars, talks, group discussions, slogan writing competitions, debate and declamations, classroom discussions, Audiovisual presentations, quiz competitions, field visits, etc. This is nurtured with the participation of students in various activities of student societies like NSS, NCC, Rover and Ranger, Eco-clubs, and Red-Ribbon Club. Various groups of students have been actively participating in the anti-drug Campaign gender sensitization and e-waste and environmental pollution awareness camp. Continuation evaluation is maintained by conducting tests after the completion of every unit. Evaluated answer scripts are returned to students with suggestions to improve. Feedback from students is invited now and then. Student grievances are addressed promptly. Besides this, the departments, college libraries, and various laboratories are kept updated for the effective learning of students. The college thus takes pride in constantly striving for the accomplishment of this goal with the support and dedication of faculty members and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Of late the college has created some smart classrooms wherein Interactive Panels are used to display digital content, such as images, videos, and presentations that help to reinforce classroom learning. The use of interactive panels enables teachers to create personalized and customized learning experiences that cater to the needs and learning styles of individual students. The college uses modern multi-media teaching aids like wall-mounted OHP and CD-ROMS and computer systems are usually employed in IT Laboratory for classroom instructions. The college has three well-equipped conference halls with projectors where the teachers use transparencies, PowerPoint presentations, and educational CDs and create a rich learning environment for students. The college provides internet access to staff and students through its central computer lab, where the students can access the internet for educational purposes. The faculty and the students keep pace with recent developments in their disciplines by reading the latest reference books, journals, periodicals; web-based learning resources, internet browsing, and interactions with experts. Faculty members also keep themselves updated by attending refresher courses and Workshops.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

129

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is provision of continuous comprehensive distribution assessment which includes marks distribution for Attendance /Assignments and Mid Term tests which improve the attendance of students in the classes. As Attendance, Term Tests, and Assignment marks are added to the End semester result hence, students remain more conscious about their Assessments. The CCA of the students is based on diverse parameters which include: Internal assessment is awarded to the students as per the H.P. university criteria. Thirty marks have been reserved for CCA. 15 marks based on the Mid-Term Test, 10 Marks based on assignments, seminars, and related activities, and 5 marks based on attendance. Seventy marks in each course are reserved for the End-Semester/ Annual Examination conducted by the university. Classroom Attendance Rules – Each student has to attend a minimum of 75% of Lectures. Student-centric learning through assignments, projects, seminars, and practical sessions is promoted. Keeping in view the irregularity of the students, letters are written to their parents. All the notices related to examinations and academics are circulated in the classes and also on the notice board. As a result, there is a significant enhancement in the academic excellence of students and also in pass percentage. Unit-wise class test (MTT) not only removes the fear complex in the minds of the students but also motivate them to effective learning. In this evaluation system the students can get clarification and guidance for improvement from their concerned subject teachers.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[Nil](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For internal assessment process, our college follows the regulations laid down by Himachal Pradesh University in all respect. The Total 30 marks of CCE are divided into three components (i) midterm tests (ii) tutorials; practical; field projects; assignments/seminars/oral presentations and (iii) student's attendance. MTE having 15 marks is conducted by the House examination committee under the supervision and guidance of the controller of house examination. Question papers of all courses are taken from concerned teachers in sealed envelopes and printed by the house examination committee and kept in safe custody of the Controller of House Examination. In the second step, date sheet is prepared by the committee with the approval of Principal and displayed on the Notice Board. After the completion of examination the answer scripts are collected and deposited to the committee. These answer scripts are issued to the concerned subject teachers and record is maintained in the register. The concerned subject teacher evaluates the scripts and gives these to the students in transparent way. Students are free to check their answer books from the teacher. The scripts are taken back with student's signatures and the awards of the papers are deposited to committee. Student's attendance file, teacher's invigilation duty, answer sheet issue register and stock register etc. are retained by the House examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programsand Courses to be effectively communicated to the teachers and students. All academic departments are supplied hard copy of the well laid Learning Outcomes for their ready reference. The importance of learning outcomes is communicated to the teachers in IQAC meetings and emphasis is made on attaining them effectively through proper mechanism. The faculty specific program outcome is as following:

PO of UG in Humanities These programs are expected to inculcate specific qualities such as human values, concern related to social issues, Critical and Analytical temperament, aesthetic and literary sense among students. PO of UG in Commerce Students who have taken admission to either of these programs are expected to concentrate upon Commercial sense, managerial and Entrepreneurial skill etc.

PO of UG in Science Program of B.Sc. imbibes analytical, experimental and systematic study and observation aptitude in the students which help them to understand and explain different dayto-day phenomenal happenings in and around individual in scientific way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of COs, POs and PSOs is a core academic activity and highly essential to assess the learning ability of the student. There are mainly two types of evaluation of attainment of POs and Cos, are indirect and direct methods of evaluations.Indirect Assessment: involves the qualitative method of obtaining the reflections of the stakeholders on the achievement of the program outcomes, through feedback mechanism. These methods provide clues about what could be assessed directly easy to administer particularly useful for ascertaining values and beliefs. Secondly, Various intra/inter faculty interaction sessions, in the form of case-studies, group discussions, debates, regular lab practical's, declamation by the College. Direct Assessment: the college has adopted a robust evaluation system set by the affiliated University. Adopted evaluation Mechanism is a continuous evaluation that consists of Cumulative Internal Examination and Term End Examination (TEE). Internal Examination comprises of Midterm test (MTT) is held at the midterm weighting 30 % and Class assignments, practical Viva, Project work, internship credits and viva marks are also considered to be direct assessment done internally by the teaching faculty. Whereas External/ Term End Examination is held end of the term and weighting 70 % to the

final evaluation criterion.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

file:///C:/Users/HP/Desktop/SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students and teachers of this college actively participate in extension activities. The extension activities form an integral part of the curriculum. Students get exposed to the social and economic problems of less privileged sections of the society in the neighbouring communities through the extension activities conducted by the college. The lectures on extension activities are delivered by the specialized persons in their fields at the beginning of the academic session to promote/ introduce such activities and to meet out the quarries if any, of the aspirants and volunteers. Every year our college celebrates different activities and observes several days with the help of NSS, NCC, Bharat Scout and Guides, Road Safety Club and Red Ribbon Club. Every year seven days camps are organized by NSS in the college.

These extension activities conducted by the college instil in the youth vigour, vitality, and virility and stimulate them to be in service of the humanity. These programmes help the students become more socially conscious by imbibing the values of responsible citizenship, inclusiveness, and social sensitity, they also enhance the community's wellbeing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. To keep acceleration with the academic development, the college keeps on developing its infrastructure through financial assistance from HP Government, UGC, PTA, HEIS and RUSA. The policy of the college for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the Advisory Committee in consultation with the Building Committee, Purchase Committee and The PTA and HEIS. To create new infrastructure, college utilizes the funds provided by the state Government and different other funding agencies such as UGC and RUSA. The funds have been utilized to renovate the college buildings, class rooms, laboratories, and library from time to time as and when required. College campus has been monitored by the authority regularly. The campus area is 5.44 acres. There are 18 classrooms, 11 laboratories, one seminar hall and one room with LCD facilities.There are 3305 Textbooks and 4617 reference books, 01 journals and 09 newspapers and 15 magazines in the library The college has various committees for maintenance and upkeep of infrastructure. The college administration is always readily available to fulfil the requirements of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. The institution provides environment to the student teachers where not only the academic growth of the student teachers becomes possible but also their cultural, social, intellectual, moral and professional growth is enhanced. Students acquire intellectual skills, get emotional satisfaction, aim at self renewal and become deeply concerned with work motivation and ethics. The faculty serves as a guiding force for the students. Various cultural activities viz. dance items, songs items, literary items, art and craft activities are organized by the college from time to time for promoting cultural awareness among the students. Besides this, students also participate in university and inter university level youth festival. Related to sports and games various sports activities are undertaken by the college which helps in maintaining physical and mental health and promoting competitive spirit among the students. The college has NSS & NCC department for fostering social and civic values among the students. For this important national and international days and festivals are celebrated. Various inter house and inter college competitions are also organized so that a sense of competition can be fostered among the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1528563

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software Soul 2.0 Nature of Automation Partially Version 2.0 Year of Automation 2010-11

The college has a huge space for library. It has for the students and teachers and has a total 3305 text books in it and more than 35 journals. Name of ILMS software Soul 2.0 Nature of Automation Partially Version 2.0 Year of Automation 2010-11.During the 2021-22 total amount of Rs 3197272.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15285563

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi Band width increased to 512 Kbps to 2 Mbps...............

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

96

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1528563

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. For the maintenance and utilization of physical academic and support facilities, the established system has been evolved at the two levels, one is at management level and other is at college level. The college has adequate number of well equipped classrooms for U.G (B.Sc, B.A, B.Com, BBA, and BCA & Add-on-Courses), science laboratories, computer Labs, Canteen. College has rich library with capacity of 3305 textbooks and 4617 reference books, more than 37 journals, 45 magazines. The Library have effective and eco friendly operations, cataloguing, open book self systems and moreover qualified librarian and assistant librarian are there to assist students. Library has an advisory committee. Meetings are held for improving functioning of library from time to time. The College has N.S.S. room, NCC room, Sports room, curriculum lab, staffroom, teaching learning resource centre and separate parking area, drinking water facility, administrative block, Faculty rooms, examination centre and collaborative Learning Room.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

253

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

180

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

180

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college CSCA is constituted on merit basis and in accordance with the rules of the Himachal Pradesh University Shimla. The president of CSCA is nominated for a number of college committees, including College Advisory/CSCA Advisory committee, Hostel Advisory committee, Campus Development & Beautification committee, College Building Fund committee, Library Affairs committee, Anti Drug and Task Force/Anti Eve-Teasing committee, Girls Grievance Redressal Cell, etc. As a result, CSCA collaborates with the college administration on a variety of institutional development projects. The members encourage the students to take part in CSCA

activities. Many clubs/cells at the institution, including the Ek Bharat Shreshtha Bharat (EBSB) Club, Women Cell, Sahityik Club, and Gender EqualityClub, nominate students to serve as leaders and members and to actively participate in all of the events that these clubs/cells host. By bringing together the CSCA and college students, several programmes and events like the Swachhta Drive, NSS, NCC, Rovers and Rangers, ECO Club, Red Ribbon club activities, etc. were successfully organized during 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered and functional association for its alumni named as, 'OldStudents Association (OSA)'. This association is working for the welfare of institution and students through nonfinancial means. For better communication with the members, the association has connected by social media like face book. One whatsapp group is also created for all the alumni and

one separate group for OSWC executive member in order to communicate with all executive members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All Government colleges in the state have affiliation with Himachal Pradesh University Shimla. we have a special challenge to be met; to evolve with the changing trends in education and the job market, to redefine quality keeping in mind tradition and modernity and infuse values of equity and tolerance in students while they pursue ambitious personal goals. The college ensures the right environment for students to flourish. Wehave the requisite staff strength, infrastructure and facilities. The principal provides effective leadership by allowing all stakeholders to participate democratically in decision-making processes. The Department of Higher Education and Himachal Pradesh University Shimla monitor our functioning and strengthen our developmental endeavors. All decisions pertaining to recruitment process, salaries, and service issues of the employees are taken by the HP government. All academic decisions are made by the HP university Shimla. This being the springboard, the college leadership and staff strive to inculcate new practices into the delivery system. The ease with which the college adapted to the Covid situation wascommendable. We have upgraded our infrastructure and mechanisms. All financial dealings are transparent and are audited regularly. Information systems for the benefit of students, staff, and stakeholders are regularly upgraded.

File Description	Documents
Paste link for additional information	https://www.gcnadaun.ac.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The present Institution has adopted decentralization and participative management in the process of academic administration. The college functions with the collaborative efforts of the Head of the Institution and all other stakeholders like students, employees (teaching, administrative, ministerial staff), Alumni, PTA and community representatives. The smooth working of the college is ensured by the formation of various committees,appointment of a bursar and the formation of a staff council. No administrative decisions are made by the principal without consultation with the respective committees. Committees that are crucial to student welfare have adequate student representation. We have various types of committtes in our institution i.e. IQAC, Anti-ragging committee, Women's Cell, Committee for prevention of sexual harassment,Canteen etc. (shown in the prospectus attached below for complete informations). All decisions made by these committtees took into consideration, the opinions, suggestions, and complaints of the students. Student representatives may invited to all meetings of the IQAC. Most suggestions regarding seating in the Canteen, repair of mirrors in the washrooms, and student activities came from the students, were approved by the IQAC cell and communicated to the concerned committees.

File Description	Documents
Paste link for additional information	https://www.gcnadaun.ac.in
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC decided to start vocational courses in the institution as per plan to diversify courses offered.The institution always makes

efforts for the comprehensive development of students with special focus on academic excellence. Personality development and social orientation are the guiding principles of the college for achieving the desired quality. Sincere efforts are always made to maintain the academic merit.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution functions under Department of Higher Education, Govt. of HP. The principal, who is appointed by the State Government, administers the institution. To ensure efficient functioning of the institution, various committees have been formed. Heads of departments, conveners of committees, Bursar, Librarian, members of teaching and non-teaching staff, and other technical staff report to the Principal and carry out all the activities of the college under his guidance. The institute regularly updates its website with necessary information regarding government programmes, changes in college rules and regulations etc. The democratic and participative type of functioning is adopted by the college for each academic session.

The Principal of the college attends the meetings convened by the Higher Authorities including DHE, State RUSA Project Director, HPU Shimla and UGC to propose and execute various plans which are useful to ensure the quality at the college level. The faculty members and administrative staff are recruited by state government. Promotional procedure of the faculty members is as per R & P rules of the State Government.

The staff in Higher Education Institute Society (HEIS) is appointed by the management committee under which self-financing courses are being run.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Medical reimbursement of medical expenses incurred including indoor medical treatment as per rates approved by Govt. of Himachal Pradesh.**
- **Medical leave is given to employees as per the norms.**
- **There is also a provision of maternity/paternity leave.**
- **Faculty appointments prior to 2004 are eligible for pension benefits on retirement.**
- **Faculty after 2004 is covered under New Pension Scheme.**
- **GPF, gratuity and leave encashment are availed by retiring faculty as per H P govt. norms.**
- **The department of education also provides opportunities for academic progression by providing study leave.**
- **GPF loans are sanctioned as per rules of Govt. of Himachal Pradesh.**
- **LTC is availed as per rules of Govt. of Himachal Pradesh Residential Quarters are provided on campus for teaching and**

- non-teaching staff.
- House Rent Allowance is given to those who don't get government accommodation.
- Duty leave upto 14 days per year is given to the faculty members for attending seminars/conferences /OP/RC.
- All the employees are covered under GIS.
- TA/DA is given to the employees whenever they travel on official duty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of teachers of the college is on the basis of API based PBAS of UGC Regulations 2009 as adopted by Department of Higher Education, Govt. of Himachal Pradesh. Indicators like teaching, evaluation, results, co-curricular activities,extension,

professional development, research and academic contribution . are taken into consideration. The Principal also obtains feedback from the students and stakeholders on education quality in the college. . Work and conduct certificates are issued to the contract employees by the Principal. The services of teaching faculty in HEIS and non- teaching staff are renewed on the basis of evaluation of their work and conduct by the committee headed by the Principal. The APIs/ACRs are submitted to the higher authorities with the comments of the Principal. On the basis of evaluation of APIs/ ACRs by the Departmental Promotion Committee (DPC), the higher scales and promotions are awarded to the faculty members under Career Advancement Scheme. Besides this, the annual performance appraisal of non-teaching staff i.e., superintendent, senior assistant, library staff and laboratory staff is also done through ACRs on the performa provided by the Department of Higher Education based on their various performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government college utilizes funds after performing codal formalities as per the Financial Rules and Regulations of Himachal Pradesh Government. The college conducts both internal & external audits as per the guidelines of State Government.The Principal of the college ensures the proper division and utilization of all funds in judicious manners. Committees viz. Advisory committees and purchase committees are also active for maintaining proper utilization of these funds. This college has appointed a bursar in order to look after the financial transactions. Furthermore, utilization of PTA funds, approval of PTA executive is obtained and the PTA secretary maintains the entire records pertaining to the utilization of said funds.The funds generated through the self financing courses, are utilized only after obtaining the approvalfrom HEIS management committee. The external audit of all the government funds is carried out by the auditors from the office of accountant General of govt of Himachal Pradesh, whereas the audit of PTA and HEIS carried out by the local registered

chartered accountant, wherein the Audit of HEIS and PTA funds was done on 31 March, 2022 whereas the audit of government funds was done in the month of march , 2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college strictly adheres to the rules for the mobilization of its funds as well as optimal utilization of its resources in accordance with rules of the State Government. The accounts department of this college prepares an annual budget estimate in consultation with the Principal, and submits it to the Director of Higher Education to include in the departmental budget. For programmes such as RUSA, separate budget estimates/proposals are prepared in consultation with the executing agencies viz PWD, HIMUDA, HIMURJA & JAL SAKTI VIBHAG of the Government of Himachal Pradesh. Only after obtaining the Detailed ProjectReports/Estimates from these agencies, they are submitted to the Director Of Higher Education for the administrative approval.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prospective plan drawn by the IQAC is envisioned Quality in terms of infrastructural facilities, academic experience, workplace experience of the staff, sports and cultural environment and social perception of the overall quality index of the education gained by the students within the limit of institution. IQAC designs the annual academic activitieseach year to incorporate the required curriculum with necessary activities for overall development of students. It identifies shortcomings of space, facilities and technology needed to stay abreast with changing needs of students. The introduction of new courses has been one such accomplishment. Agmentation of existing campus facilities, rooms, smart rooms, IT facilities, sports facilities are examples of consistent growth of the students within the institutions. The enrolled students have consistently performd well in diverse areas both academic and non-academic. Our student progression onto higher degree courses is an index of the same.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through. IQAC reviews teaching learning process, infrastructure at regular intervals, conducts meetings to discuss related issues and took decisions to improve academic status and infrastructural set up to benefit the students during the academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution promoted of gender equity while celebrating woman day 8th march 2021 along with poster making abhiyaan.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly,	**D. Any 1 of the above**

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic communal, socio-economic, and other diversities. Different cultural and sports activities are organized throughout the year to promote harmony towards each other. Different commemorative days like 'Yoga Day', 'Women's Day', 'AIDS Day', 'Science Day', 'World Tourism Day', 'International Disaster Reduction Day', 'Talent Hunt Competitions'. are celebrated in the college. Such programmes help in establishing positive interaction among students of different racial and cultural background.' NSS Day' is celebrated in the college to let the students realize importance and need of service. To make the environment congenial for students and female staff various redressal cell has been constituted in the institute which deal with the grievance without considering anyone's racial and cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College takes pride in the fact that apart from preparing a sound academic foundation of the students, the institute constantly works to make the wards of this college mature individuals and better citizens. In this field, various activities and programmes are organized in the college to inculcate feeling of oneness, to initiate and motivate the students to adopt practices that promote the unity in diversity of our motherland. National day: The college celebrates 15 august, Independence Day with great enthusiasm, to spread the message of Nation first. The department of political science celebrates the constitution day and Human right's day on annual basis. Voter's awareness week was also celebrated in the college to make the students aware as voters. Various departments of the college have organized number of activities to make them aware about their duties and responsibilities towards society and nation. The students have participated in the following activities:

1. Blood donation camp

2. Poster making, slogan writing

3. Rangoli, on the spot painting, collage making

4. Debate and declamation

5. Cleanliness drives

6. Tree plantation drives

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Swach bharat abhiyan: Swach bharat abhiyan was celebrated by the volunteers of the Sidharth Govt.College Nadaunfrom 9th to 15th August 2021. The students were sensitized about cleanliness through various activities like cleanliness drive and plastic collection.

Teacher's day (5th September) : Teacher's day is celebrated to acknowledge the contribution of the teachers in building the foundation of the nation, the challenges and hardships and special role of teachers in our lives. Students of different departments

organize various activities and events and felicitate the teachers.

Hindi divas: 14th September is celebrated as Hindi divas to let the students understand the beauty of the language and to make them aware that language is a medium of conversation and not intelligence.

NSS Day:To make the society a better place to live, it is really important that we should help each other at the time of need. Different activities were organized on this occasion to make the students aware about their social responsibilities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. OFFERING HELP IN THE TESTING TIMES OF COVID-19 UPSURGE Awareness programmes:

In purview of sudden emergence of the novel coronavirus as a worldwide pandemic, college administration took up several activities ranging from awareness programmes regarding social distancing, Aarogya Setu App and diversifiedcovid-19 myths plus facts, proper sanitization of campus and surrounding areas, setting up of even a quarantine centre in the campus itself. Volunteers of NSS, R&R and especially of newly constituted NCC unit contributed selflessly in this hour of need. The nearby villages were specifically targeted for the adequate awakening of general public. College administration also organized a vaccination camp for the students and staff.

2. ENVIRONMENT CONSCIOUNESS Awareness Campaigns: To raise awareness among students and masses at large, rallies and other events are a regular feature in the college. Different units and

clubs of the college contribute in making not only the campus clean and green but also spread awareness in nearby areas about the importance of environment in our lives. Though this testing time of Covid-19 pandemic saw a slight drop in carrying out the different activities as compared to yesteryears, yet the student volunteers made their presence felt by participating wholeheartedly.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Philanthropy:-

Charity is the essence of human life. It gives supreme satisfaction it is the head of the hour that we understand that helping is the way of life to make the society a better place to live.

A book bank has been established for the students belonging to weak financial background.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

We have planed to set up a vermi cast unit for biodegradation.The final product generated by this process is calledvermicompostwhich essentially consist of the casts made by earthworms eating the raw organic materials. The process consists of constructing brick lined beds generally of 0.9 to 1.5 m width and 0.25 to 0.3 m height are constructed inside a shed open from all sides.